



UMMA UNIVERSITY TVET INSTITUTE

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| TVET COURSES 2024 ACADEMIC YEAR THIKA CAMPUS | | | | |
|--|--|----------------|------------------|------------------|
| BUSINESS AND LIBERAL STUDIES DEPARTMENT | | | | |
| | COURSE | MIN REQ | DUR ATION | EXAM BODY |
| 1 | Supply Chain Management Level 5 /Certificate | D Plain | 6 terms | CDACC |
| 2 | Supply Chain Management Level 6 /Diploma | C Minus | 9 terms | CDACC |
| 3 | Human Resource Management Level 5 /Certificate | D Plain | 6 terms | CDACC |
| 4 | Human Resource Management Level 6 /Diploma | C Minus | 9 terms | CDACC |
| 5 | Business Management Level 5 /Certificate | D Plain | 6 terms | CDACC |
| 6 | Business Management Level 6 /Diploma | C Minus | 9 terms | CDACC |
| 7 | Office Administration Level 5 /Certificate | D Plain | 6 terms | CDACC |
| 8 | Office Administration Level 6 /Diploma | C Minus | 9 terms | CDACC |
| 9 | Social Work and Community Level 4 /Artisan | D Minus | 3 terms | CDACC |
| 10 | Social Work and Community Level 5 /Certificate | D Plain | 6 terms | CDACC |
| 11 | Social Work and Community Level 6 /Diploma | C Minus | 9 terms | CDACC |
| | Fund raising Proposal writing | Open | 2 wks. | UU |
| 13 | CBO Formation and mobilization Skills | Open | 1 week | UU |
| 14 | Business Plan development | Open | 1 week | UU |
| 15 | e-Commerce and Digital Marketing | Open | 1 week | UU |
| CLOTHING & TEXTILES TECHNOLOGY (CT) DEPARTMENT | | | | |
| 12 | Fashion Design (Dress making) Level 3 / NAVCET | D Minus | 3 terms | CDACC |
| 13 | Fashion Design (Tailoring) Level 3 / NAVCET | D Minus | 3 terms | CDACC |
| 14 | Fashion Design Technology Level 4 /Artisan | D Minus | 3 terms | CDACC |
| 15 | Fashion Design Technology Level 5 /Certificate | D Plain | 6 terms | CDACC |
| 16 | Fashion Design Technology Level 6 /Diploma | C Minus | 9 terms | CDACC |
| 17 | Sewing Machine Operations | Open | 2 wks. | UU |
| 18 | Knitting, Crocheting and monetization | Open | 2 wks. | UU |
| 19 | Mat Making | Open | 2 wks. | UU |
| 20 | Curtain Making | Open | 2 wks. | UU |
| ELECTRICAL ENGINEERING DEPARTMENT | | | | |
| 17 | Electrical Engineering (Power Option) Level 6 / Diploma | C Minus | 9 terms | CDACC |
| 18 | Electrical Engineering (Power Option) Level 5 / Certificate | D Plain | 6 terms | CDACC |
| 19 | Electrical Engineering (Power Option) Level 4 / Artisan | D Minus | 3 terms | CDACC |
| 20 | Safety practice | Open | 2 wks. | UU |
| 21 | Competencies in fundamentals of electric vehicles | Open | 2 1/2 weeks | UU |
| INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) DEPARTMENT | | | | |
| 20 | ICT Level 4 /Artisan | D Minus | 3 terms | CDACC |
| 21 | ICT Level 5 /Certificate | D Plain | 6 terms | CDACC |

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|------------------------------|--|---------|---------|-------|
| 22 | ICT Level 6 /Diploma | C Minus | 9 terms | CDACC |
| 23 | CCNA IT Essentials | Open | 1 mth | CISCO |
| 24 | ICDL 1 | Open | 1 mth | ICDL |
| 25 | Programing Essentials in PYTHON | Open | 1 mth | CISCO |
| 26 | Certificate in Computer Application | Open | 1 mth | UU |
| LIBRARY AND LANGUAGES | | | | |
| 27 | Certificate in Library Studies | Open | 3 mth | UU |
| 28 | Certificate in Arabic Language Proficiency | Open | 9 nths | UU |