



UMMA UNIVERSITY STUDENTS SUPPORT PROGRAM (UU-SSP)

PARTIAL BENEFICIARY MONTHLY REPORTING TEMPLATE

Introduction

This reporting template should be properly filled by the partial beneficiaries of Umma University Students Support Program (UU-SSP) and submitted to Africa Education & Development Trust.

PROFILE	
Beneficiary's name	
Degree Course pursuing	
Year of study/ Semester	
Campus e.g. Kajiado, Garissa etc.	
No. of units taken in the semester <i>(attached unit registration form)</i>	
Maximum No. of Units in the semester	
WORK STUDY PROGRAM (to be filled by beneficiaries on "Partial scholarship")	
Department/work assigned	
Description of duties/work undertaken during the reporting period <i>(maximum of 2 paragraphs)</i>	
Indicate any specific skills attained as a result of the work/duties assigned	
Challenges/lessons learnt	

Supervisor 1	NAME: CONTACT: REMARKS: SIGN: DATE: (STAMP)
Supervisor 2	NAME: CONTACT: REMARKS: SIGN: DATE: (STAMP)
Supervisor 3	NAME: CONTACT: REMARKS: SIGN: DATE: (STAMP)
INVOLVEMENT IN EXTRA-CURRICULA ACTIVITIES	
Indicate any sports activities involved in	
Membership in clubs	
Involvement in University activities/ forums	
Beneficiary's name	
Sign	
Date	

Date Received: _____

For official Use Only:

Remarks:

Responsible Officer's Name and Signature
