



Office Of the Academic Registrar
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APPLICATION FOR ADMISSION

INSTRUCTIONS

Read the following sections carefully before filling in any information

1. Complete all the sections appropriately in capital/block letters
2. Attach bank deposit of a nonrefundable application fee of Kshs. 1,000 (Masters), Kshs. 1,000 (Degree), Kshs. 500 for Diploma and Certificate
3. Attach a copy of national ID or VALID Passport, Certified copies of academic/professional certificates
4. Two recent passport size photographs (with your name on reverse side)
5. Copies of KCSE results or equivalent qualifications.
6. Copy of leaving certificate

ADDITIONAL REQUIREMENTS FOR INTERNATIONAL STUDENTS

7. An official translation of academic records (Where formal study language is not English)

APPLICATION No:	
RECEIPT No:	

SECTION A: APPLICANTS DETAILS

FULL NAMES (As per ID/Passport):...

TITLE: MR [] MRS [] MS [] GENDER MALE [] FEMALE [] MARITAL STATUS:

DATE OF BIRTH [][][] NATIONALITY: ID/PASSPORT No:

COUNTY: TOWN:

PERMANENT ADDRESS NEXT OF KIN

NAME NAME

PO BOX MOBILE

MOBILE ADDRESS

EMAIL TOWN EMAIL

FINANCIAL INFORMATION

HOW DO YOU EXPECT TO FINANCE FOR YOUR STUDIES? SELF [] PARENTS/GUARDIAN [] HELB [] OTHER SPONSORSHIP []

SECTION B: EDUCATION BACKGROUND

INSTITUTIONS ATTENDED	FROM(YEAR)	TO(YEAR)	CERTIFICATE OBTAINED	GRADE

SECTION D: ACADEMIC PROGRAMME			
PROGRAMME APPLIED FOR	MASTERS []	BACHELORS []	DIPLOMA [] CERTIFICATE []
INDICATE PROGRAMME YOU WISH TO UNDERTAKE:-.....			
MODE OF STUDY	FULL TIME []	PART TIME []	EVENING []
PREFERRED INTAKE	JANUARY []	MAY []	SEPTEMBER []
PREFERRED CAMPUS	KAJIADO []	THIKA []	Other []
MEDIUM OF INSTRUCTION (MA ISLAMIC STUDIES ONLY)	ENGLISH []	ARABIC []	
WOULD YOU REQUIRE ACCOMODATION SERVICES?	YES []	NO []	

NB: Accommodation is first come first serve basis

SECTION E: ADDITIONAL INFORMATION		
HOW DID YOU LEARN ABOUT UMMA UNIVERSITY? (please tick all that apply)		
<input type="checkbox"/> University website	<input type="checkbox"/> Career Teacher	<input type="checkbox"/> Friend/Family
<input type="checkbox"/> University prospectus	<input type="checkbox"/> Exhibition & Fairs	<input type="checkbox"/> Newspaper
<input type="checkbox"/> Former/Current Student	<input type="checkbox"/> Television/Radio	<input type="checkbox"/> Others (please specify)

SECTION F: DECLARATION
By signing this application form, I declare that the information provided is true and correct to the best of my knowledge. I understand that any misrepresentation of the facts in this application form could cause my expulsion from the University if discovered after enrollment.
Signature: Date:

SECTION J: PAYMENT MODE
Hostels Fees: - UMMA UNIVERSITY, A/C NO: - 1198158433, KENYA COMMERCIAL BANK, THIKA BRANCH. Fees Payable:- UMMA UNIVERSITY, A/C NO: - 01129322174900, CO-OPERATIVE BANK, KAJIADO BRANCH. UMMA UNIVERSITY, A/C NO: - 1198158344, KENYA COMMERCIAL BANK, KAJIADO BRANCH. M-PESA Paybill NO:- 7098491, A/C NO:- "student's name"
NB: No payments through Mtaani Agents, Personal Cheque or EFT (Electronic Funds Transfer)

FOR OFFICIAL USE ONLY
<input type="checkbox"/> APPROVED <input type="checkbox"/> NOT APPROVED
REASON FOR REJECTION:
DATE:.....
ACADEMIC REGISTRAR:.....IGNATURE:.....