



umma
university
Fostering knowledge and Innovation

Office of the Academic Registrar,
P. O. Box 713 - 01100, Kajjado, Kenya
Tel: +254 703 969000, +254 739 969020
Email: registrar@umma.ac.ke
Website: www.umma.ac.ke

APPLICATION FOR ADMISSION

INSTRUCTIONS

Read all the sections carefully before filling in any information

1. Complete all the sections appropriately in capital/block letters
2. Attach bank deposit of a non refundable application fee of Kshs. 1,000 (Masters), Kshs. 1,000 (Degree), Kshs. 500 for Diploma and Certificate.
3. Attach a copy of National ID or VALID Passport, Certified copies of academic/professional certificates
4. Two recent passport size photographs (with your name on reverse side)

APPLICATION No:	
RECEIPT No:	

ADDITIONAL REQUIREMENTS FOR INTERNATIONAL STUDENTS

5. An official translation of academic records (where formal study language is not English)
6. A current financing guarantee letter
7. A student Pass.

SECTION A: APPLICANTS DETAILS

FULL NAMES (As per ID/Passport)

TITLE: MR [] MRS [] MS [] GENDER MALE [] FEMALE [] MARITAL STATUS:

DATE OF BIRTH [dd][mm][yyyy] NATIONALITY: ID/PASSPORT No:

COUNTY: TOWN:

PERMANENT ADDRESS

NEXT OF KIN

NAME		NAME	
P. O. BOX		MOBILE	
MOBILE		ADDRESS	
EMAIL		TOWN	EMAIL:

CURRENT MAILING ADDRESS (IF DIFFERENT FROM ABOVE)

P. O. BOX		TOWN	
CODE		MOBILE	

FINANCIAL INFORMATION

HOW DO YOU EXPECT TO FINANCE FOR YOUR STUDIES? SELF [] PARENTS/GUARDIAN [] HELB [] OTHER SPONSORSHIP []

SECTION B: EDUCATIONAL BACKGROUND

INSTITUTIONS ATTENDED	FROM (YEAR)	TO (YEAR)	CERTIFICATE OBTAINED	GRADE

SECTION D: ACADEMIC PROGRAMME				
PROGRAMME APPLIED FOR	MASTERS []	BACHELORS []	DIPLOMA []	CERTIFICATE []
INDICATE PROGRAMME YOU WISH TO UNDERTAKE				
MODE OF STUDY	FULL TIME []	PART TIME []	EVENING []	
PREFERED INTAKE	JANUARY []	MAY []	SEPTEMBER []	
PREFERRED CAMPUS	THIKA []	KAJIADO []	NAIROBI []	
MEDIUM OF INSTRUCTION (MA ISLAMIC STUDIES ONLY)		ENGLISH []	ARABIC []	
WOULD YOU REQUIRE ACCOMODATION SERVICES?		YES []	NO []	

N.B: Accommodation is on first come first serve basis.

SECTION E: ADDITIONAL INFORMATION		
HOW DID YOU LEARN ABOUT UMMA UNIVERSITY? (please tick all that apply)		
<input type="checkbox"/> University website	<input type="checkbox"/> University prospectus	<input type="checkbox"/> Former/Current Student
<input type="checkbox"/> Career Teacher	<input type="checkbox"/> Exhibition & Fairs	<input type="checkbox"/> Television/Radio
<input type="checkbox"/> Friend/Family	<input type="checkbox"/> Newspaper	
<input type="checkbox"/> Others (please specify)		

SECTION F: DECLARATION
By signing this application form, I declare that the information provided is true and correct to the best of my knowledge. I understand that any misrepresentation of the facts in this application form could cause my expulsion from the University if discovered after enrollment.
Signature: Date:

SECTION J: PAYMENT MODE
Fees payable: - UMMA UNIVERSITY, A/C NO: - 1198158506 KENYA COMMERCIAL BANK, EASTLEIGH BRANCH. NB: No payments through Mtaani Agents, Personal Cheque or EFT (Electronic Funds Transfer)

FOR OFFICIAL USE ONLY:
<input type="checkbox"/> APPROVED <input type="checkbox"/> NOT APPROVED
REASON FOR REJECTION:
DATE:.....
ACADEMIC REGISTRAR:..... SIGNATURE:.....